

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING MINUTES
JULY 21, 2003**

 **DRAFT**

PRESENT: Chairman Dave Penny, Selectman Mike Genest, Selectman Bill Prokop and Sherry Miller.

7:00 p.m. Meeting called to order –

7:00 p.m. Emergency Management

The Selectmen met with Fire Chief Mike Beauchamp, Asst. Fire Chief Richard Edmunds and Health Officer Jeff Parsons to discuss the status of the Emergency Management Director. Chairman Penny stated that they had spoken with Bob Bethel at a previous meeting and he explained that due to his work schedule he is unable to do a lot of the necessary research. Mr. Bethel understands that a commitment needs to be made and has offered to step down so that the Selectmen can appoint someone else who may have more time. After discussing the issue for a short time the Selectmen agreed that Chief Beauchamp would see if there were any members of the Fire Department that may be interested. Richard Edmunds will contact Bill Belanger, EMD for Henniker to discuss their plan and grant writing. It was also agreed to have a meeting with several area towns to review common needs and explore if it would be feasible to have a regional plan with a regional coordinator. It was also suggested that we investigate with the state as to what other towns our size are doing to comply with all the regulations and concerns. It was the consensus of all present that this position needs to be filled with someone who can act as a liaison between the State, Selectmen and Fire Department.

Review and approve minutes –

The minutes of June 30, 2003 were reviewed and unanimously approved as written.

ARTS –

The Selectmen unanimously agreed to charge all commercial haulers an annual fee of \$500.00 effective January 1, 2004.

Girls Scouts –

The Selectmen would like a meeting scheduled with the Girls Scouts (representatives) to review their in lieu of taxes agreement and recent building at Camp Chenoa without obtaining a building permit.

Board of Selectmen's meeting minutes 7/21/03 Cont.

 **DRAFT**

Amendment to the Personnel Policy –

The Selectmen agreed to amend the Personnel Policy in the following manner:

Vacations are a benefit provided to full-time and part-time employees. Temporary and Seasonal employees are not entitled to paid vacation time. Vacation time is granted to eligible employees based upon length of service. Employees are eligible to receive the normal straight time scheduled hours; i.e. if someone normally is scheduled for 40 hours per week, their vacation pay will be paid for 40 hours per week, and anyone part-time employee will be paid their normally scheduled hours for each full week requested.

From the month following hire until of the end of the fourth year - 2 weeks

From the beginning of the fifth year to the end of the ninth year – 3 weeks

From the beginning of the tenth year to the end of the nineteenth year – 4 weeks

Twenty years and beyond – 5 weeks

The Business Manager will arrange a meeting with the Bennington Selectmen to review the status of the Antrim/Bennington bridge, Fire and Safety plans and the Crotched Mountain Ski area needs as far as ambulance service.

A meeting will be scheduled to meet with the Town's Auditor to review his year-end report and recommendations as well as the Towns quarterly financials.

The Selectmen will be meeting on Monday, July 28, 2003 at 8:30 a.m. to review abatements. They will also meet with Ron Hagggett, Library Trustee at 9:00 a.m. to walk through the Library to see what maintenance/upkeep items are needed at the Library. The next regularly scheduled meeting will be Monday, August 4, 2003 at 7:00 p.m.

The Selectmen and Business Manager reviewed a list of items that need to be addressed before the next budget cycle begins.

